



15 November 2021

Privacy Policy

Golf Peninsula Vic is committed to providing quality services to you and this policy outlines our ongoing obligations to you in respect of how we manage your Personal Information.

We have adopted the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act). The APPs govern the way in which we collect, use, disclose, store, secure and dispose of your Personal Information.

A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Australian Information Commissioner at www.aaic.gov.au

What is Personal Information and why do we collect it?

Personal Information is information or an opinion that identifies an individual. Examples of Personal Information we collect include: names, addresses, email addresses, phone numbers and other information which assists us in the administration of and promotion of our services and activities.

This Personal Information is obtained in many ways including: correspondence by telephone and email, club surveys and registrations via our event management system through our website www.gpv.net.au.

We collect your Personal Information for the primary purpose of the administration of GPV, to provide and promote our services to our members and to communicate with our members. We may also use your Personal Information for secondary purposes closely related to the primary purpose, in circumstances where you would reasonably expect such use or disclosure. You may unsubscribe from our mailing/marketing lists at any time by contacting us in writing.

When we collect Personal Information we will, where appropriate and where possible, explain to you why we are collecting the information and how we plan to use it.

Disclosure of Personal Information

Your Personal Information may be disclosed in a number of circumstances including the following:

- Other GPV member clubs for purpose of event/reciprocal arrangements;
- Other members for purpose of event/reciprocal arrangements;
- Other companies or individuals who assist us in providing services or perform functions on our behalf;
- Anyone to whom you authorise us to disclose it;
- Where required or authorised by law.

We may also collect your personal information from these companies and individuals, in which case we will deal with this information in accordance with this Policy.

Sensitive Information

In some limited circumstances we may collect 'sensitive information' where it is reasonably required for GPV to carry out its obligations. Sensitive information includes health information. Sensitive information will be used and disclosed only for the purpose for which it was provided or a directly related secondary purpose, unless you agree otherwise, or where certain other limited circumstances apply (e.g. where required by law).



Security of Personal Information

Your Personal Information is stored in a manner that reasonably protects it from misuse and loss and from unauthorized access, modification or disclosure.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information.

Access to your Personal Information

You may access the Personal Information we hold about you and to update and/or correct it. If you wish to access your Personal Information, please contact us in writing.

Golf Peninsula Vic will not charge any fee for your access request.

In order to protect your Personal Information, we may require identification from you before releasing the requested information.

Maintaining the Quality of your Personal Information

It is important to us that your Personal Information is up to date. We will take reasonable steps to make sure that your Personal Information is accurate, complete and up-to-date. If you find that the information we have is not up to date or is inaccurate, please advise us as soon as practicable so we can update our records and ensure we can continue to provide quality services to you.

Policy Updates

This Policy may change from time to time and is available on our website.

Privacy Policy Complaints and Enquiries

If you have any queries or complaints about our Privacy Policy please contact us at: secretary@gpv.net.au